Duo Multi-Factor Authentication (MFA): Adding A New Device

This guide will assist you in adding another device to your Duo MFA authentication options. Note: the University of Miami limits the number of devices registered for Duo MFA approvals to no more than two.

To start, visit a University of Miami Single Sign-On (UMSSO)-enabled application or service, such as UM’s email website (email.miami.edu), Blackboard, CaneID, CaneLink, Workday, etc. You will then log in with your CaneID and password and click “Sign in.”

(Note: if you have previously selected “Remember me for 30 days,” you may need to clear your Internet browser cache to see the Duo MFA authentication prompt. Instructions for how to clear your browser’s cache are available here.)

When prompted, select Settings and then Add a new device on the side navigation. To add another device, you must first confirm your identity by authenticating with your default device.

(Note: in order to add a new device, you need to have the current default device in your possession to verify your identity.)

Once you’ve authenticated using your default device, select the type of secondary device you are adding, i.e. another mobile phone, tablet, etc.

As an example, we will now add a tablet.
Select the “Tablet” option, and then click “Continue.”

Select the type of tablet and click Continue.
On iOS devices, Android, Windows Phone, and BlackBerry 10, **activate Duo mobile by scanning the barcode with the app's built-in barcode scanner.** Follow the platform specific instructions for your device.

The “**Continue**” button is clickable after you successfully scan the barcode. Can’t scan the barcode? Click “**Email me an activation link instead.**” and follow the instructions.
The new device will now appear on your *My Settings & Devices* page.

Scroll down and click the “**Continue to Login**” button to authenticate with Duo MFA.
Now, the authentication prompt will allow you to select a device for authorization. **You can select the device you’d like to authenticate with via the drop-down menu.**

![Multi-Factor Authentication (MFA) Authentication Prompt](image)

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**Learn More About MFA**

Have questions? Visit the Duo MFA service page for more information: [miami.edu/multifactor](http://miami.edu/multifactor).