Configuring a Device Access PIN

**iPhone and iPad Device Access PIN**

**Android Device Access PIN**

**Blackberry Device Access PIN**

**Windows 8 Access PIN**

### iPhone and iPad Security Measures

Note: These settings apply to iPhone, iPad, and iPod Touch

1. **Launch the Settings app.**

2. **Scroll down and tap on Touch ID & Passcode** (on devices with Touch ID) or **Passcode** (on other devices).
3. Scroll down and tap on Turn Passcode On.

4. You will now be prompted to set a passcode. Enter the passcode of your choice. Note: It is suggested to use a complex password. Complex passwords are made up of a combination of Upper/lowercase, letters, numbers and special characters. (See Instructions Below)

5. After entering your passcode, you will have the following actions available:

   - **Require Passcode**: Set how long after sleep a passcode is required. By default this is set to immediate, but you can set this to longer times.
   - **Simple Passcode**: Turn off Simple Passcode to set a passcode longer than four digits. Longer passcodes can include letters and symbols as well as numbers.
   - **Allow Access When Device Locked**: Allow access to some features when your device is locked, including Voice Dial, Siri, and Control Center.
   - **Erase Data**: Choose to erase your device automatically after ten failed passcode attempts. This is the nuclear option, but if you're really worried about losing your iPhone and have really important data on it, it can be something to consider.

**To set up a complex password:**

1. Launch the **Settings** app.

2. Scroll down and tap on **Touch ID & Passcode** (on devices with Touch ID) or **Passcode** (on other devices).

3. Enter your previous 4 digit Passcode.
4. Scroll down and toggle the **Simple Passcode** button from “On” position to “Off” position. (From green to gray)

5. You will now be prompted to enter your **old** passcode.

6. Then, you will be prompted to enter and re-enter a **new** passcode, which is now enabled to accept long and complex alphanumeric characters.
Android Security Measures

1. Tap the **Menu** button.

2. Select **Settings**.

3. Select **Location and Security**.

4. Select **Set Screen Lock** (The exact words may vary slightly from phone to phone.)

5. Select which type of password you would like to use (The most secure option is alphanumeric). It is suggested to use a complex password. Complex passwords are made up of a combination of upper/lowercase, letters, numbers and special characters.

   - **None** - Disables any previously set screen unlock security.
   - **Pattern** - Sets an unlock screen which requires the user to draw a specific pattern between 9 on-screen points.
   - **PIN** - Sets an unlock screen requiring the user to enter a numeric code.
   - **Password** - Sets an unlock screen that requires entering an alphanumeric password (numbers, letters, and symbols)

6. For each option you will be asked to enter your Pattern/Pin/Password twice in order to verify the setting.
Blackberry Security Measures

1. Go to Menu.

2. Select Settings, then Security and Privacy.

3. Set the Device Password switch to On.

4. Enter password.

5. You can customize how the smartphone password behaves by changing these settings:

   • **Number of Security Attempts** – This sets the number of failed attempts before the device is security wiped.
   
   • **Security Time out or Lock After** – Choose the length of idle time before the device is locked and the smartphone password is required to use the device.
   
   • **Prompt on Application Install** – Choose to have the device prompt you for the device password when installing an app or game from the BlackBerry App World™ storefront.
   
   • **Allow Outgoing Calls While Locked** – Check this to allow anyone to make calls when the device is locked. A use-case scenario would be that during an emergency, someone wouldn’t need your password to call emergency services.
   
   • **Lock Handheld Upon Holstering** – If you have a BlackBerry-branded holster or case designed for your model of BlackBerry smartphone, enabling this setting will cause the device to lock when placed in the holster.
Windows Mobile Security Measures

1. On Start, flick left to the App list, and then tap Settings > Lock + wallpaper.

2. Do one of the following:

   a. To set up a password for the first time, turn on Password, enter your new password in the New password text box, and then reenter it in the Confirm password text box.
   b. If your phone already has a password and you want to change it, tap Change password, and then enter your phone’s current password in the Current password text box before entering your new password.

3. Tap Done to save your changes.

   Tip: One more thing that you might want to do is to set a time limit for the screen time-out, which is the amount of time before your phone locks itself. To do this, tap Screen times out after and then select the time length you want.