

Completing Cognates

To mark cognates as completed:

1. Log into the portal at <http://canelink.miami.edu>
2. On the **Admin Home** tab, using the **Main Menu** navigation at the top of the page, navigate to **Records and Enrollment > Enroll Students > Student Milestones**
3. Enter the student's emplID in the **ID** field or enter the **Last Name** and **First Name**.
4. Click **Search**.
5. Click the **Add a New Value** (+) icon at the top right of the screen (next to the **Milestone Copy** button). This will create a new row with the current date as the **Effective Date**.
6. At the bottom of the page in the **Attempts** group box, select **Completed** in the **Milestone Complete** group box.
7. You can use the **Next** arrow in the **Milestone Detail** group box to mark additional cognates as completed if appropriate.
8. Click **Save**.

Student Milestones
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value Add a New Value

Search Criteria

ID: begins with [text]
Academic Institution: = [dropdown]
Academic Career: = [dropdown]
Academic Program: = [dropdown]
Campus ID: begins with [text]
Last Name: begins with [text]
First Name: begins with [text]

Include History Correct History

4 Search Clear Basic Search Save Search Criteria

Favorites | Main Menu > Records and Enrollment > Enroll Students > Student Milestones

Student Milestones

Academic Institution: University of Miami Academic Career: Undergraduate
Academic Program: Undergraduate Business

Effective Date: 10/24/2014 Milestone Copy

Milestone Detail

*Milestone: AHCOGNATE *Milestone Nbr: 10
Milestone Level: [text]
Milestone Complete: Not Completed
Academic Plan: [text]
Description: Arts & Humanities
Formal Description: Arts & Humanities
Milestone Title: [text]
Comment: [text]
 Hide Comment on Stndt Self-Svc
[Manage Milestone Documents](#)

Term Required: [text] Date Required: [text]
Anticipated Term: [text] Anticipated Date: [text]
*Transcript Level: Official *Print Milestone Detail: Always
 Advised by Committee

Advisors

*Advisor/Evaluator	Name
1	[text]

Attempts Allowed:

Attempts

Attempt Nbr	Grade Information	Enrollment Details	Grade Input	*Milestone Complete	How Attempted	Date Attempted
1	[text]	[text]	[text]	Not Complete	[text]	[text]

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