Who to contact:
If you have any questions, please contact the UMIT Service Desk at: (305) 284-6565 or help@miami.edu.

Who can use it?
Office 365 tools are available at no cost for all UM faculty, staff, and students who have been migrated to the Office 365 environment.

At a glance:
Office 365 tools – such as Forms, Sway, and Yammer – assist faculty, staff, and students with creating interactive and engaging materials for their personal and professional needs.

View all available services and products at:
it.miami.edu

Office 365 Productivity Tools:
Forms, Sway, & Yammer

Forms:
Office 365 Forms enables you to quickly and easily create basic surveys, questionnaires, and more. View results as they are submitted via built-in analytics, and export data to Excel for additional analysis.

Waffle access:
When you’re logged in to the Office 365 email portal (email.miami.edu), you can easily access these tools and many others by clicking the “waffle” icon on the top-left of the Office 365 portal.

Office 365 Sway:
Available for Office 365 users, Sway enables users to create and share dynamic presentations, reports, and personal stories using Sway’s built-in design engine, which brings your content together with beautiful styles – so you worry less about formatting and focus more on storytelling.

Sway:
Captivate your audience with Office 365 Sway. Create and share dynamic presentations, reports, and personal stories using Sway’s built-in design engine, which brings your content together with beautiful styles – so you worry less about formatting and focus more on storytelling.

Yammer:
Office 365 Yammer is a private social network that provides a simple way for your team to collaborate, share knowledge, and engage everyone across the University. You can join groups organized by project or topic, and interact with colleagues and peers – from any location at any time.

View all available services and products at:
it.miami.edu