

What Is My Userid?

All Systems

1. Introduction

Before you are able to use any of the University's computer systems, you must first get your userid. This handout will show you how to accomplish this task. This guide mainly pertains to students needing to get a userid for their classes. If your computer userid is being authorized by your department, you can choose what your userid will be.

This typestyle will be used for things that the computer displays.
This typestyle will be used for things that you must type in.

2. Using the USERID Processor

To find out what your userid is, you will use the USERID Processor. This is a simple program which will ask you a few questions and then give you your userid. The USERID Processor is located on the University's OpenVMS System. It will give you the correct userid for any of IT's systems. The following will show you how to gain access to this system.

3. Connecting To The Userid Processor

Making Connections from ISF

In the ISF Computer lab you will see this menu:

Welcome to the ISF Computer Lab

```
<1> IBM/CMS (VM/CMS)
<2> GABLES OpenVMS
<3> Jaguar (Unix)
<4> Student Integrated System
<5> Library
<6> EASY
<7> SCICS
<8> Local Prompt
```

Enter Choice:

If you do not see the above menu, but see this on the screen

```
Local -011- Session 1 disconnected from xxxxx
```

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Enter To Continue>
```

Press *[RETURN]* and you should see the menu.

If you see anything else on the screen like VM/ESA or SCICS etc. Press the *[DO]* key and the *[F14]* key.

From the menu, type option 2 for OpenVMS and press *[RETURN]*.

Making Connections via Modem

To use the Userid Processor through a modem, you will need to set your communications program as follows:

Eight (8) data bits
No parity
One (1) stop bit

For up to 14400 baud the number to call to connect is:
284-6010.

For 28800 baud only the number to call to connect is:
284-6700

If you are using a low speed modem your response will be better if you turn off both buffering and data compression on your modem.

Once a connection is made via modem, press *[ENTER]* and you should see the following prompt:

Local>

At the Local> prompt, type the letter **c** to connect, and it will automatically default to the OpenVMS system.

Local> **c** *[RETURN]*

If the connection was made, the system will inform you of this with something similar to this message:

Local -010- Session 1 to Gables established

4. Getting Your Userid

If the connection process was successful, the system will now display this:

University of Miami (IT) VAX 4000-600 VMS x.x
Username:

To get to the userid processor type **USERNAME** at the prompt:

Username: **USERNAME** (Press the *[RETURN]* key)

The system will now ask you a series of questions. Type in the answer to each question. At the end of each answer, make sure you press the *[RETURN]* key. When you reach the end of the questions, the system will then display your userid. Make sure you write your userid down somewhere as this is the only way you will be able to access your files on the computer. It is also used to identify any printouts that you may have.

Here is an example on how to use the USERID Processor. Remember that every answer must be followed by pressing the *[RETURN]* key.

Username: *USERNAME*

This processor will display your Username.

Please enter your U.M. ID number (eg. 123456789): *123456789*

Is this for a class USERID (Y or N): *Y*

Please enter your course and number (eg. CSC100): *MTH517*

Your USERID is: *ZCVYV913*

When you have finished using the USERID Processor, the system will automatically log you off and return you to the Local> prompt. Type in *lo* and press the *[RETURN]* key. If you are unsure as to how to access the computer that you want there are handouts that will help you.

The Userid Processor is designed to give out userids only. It does not assure that your account has been created or is currently active. The first time that you use your userid, your password will be the last four (4) digits of your student number followed by the first two (2) letters of your last name.